

ORDINANCE NO. 667 ESTABLISHES THE “Town of Colonial Beach Special Events Fee Schedule” (effective January 1, 2016)

BE IT ORDAINED BY THE COLONIAL BEACH TOWN COUNCIL THAT the Colonial Beach Special Events Fee Schedule be established as follows:

Special Events Fee Schedule

“Application Fee

- \$150.00 non-refundable permit application fee for Class A events
- \$100.00 non-refundable permit application fee for Class B events
- \$50.00 non-refundable permit application fee for Class C events
- \$25.00 non-refundable permit application fee for Class D events

Application fees must be submitted at the time of initial application

Electric

- \$10.00 per day for each outlet connection
- \$50.00 per connection for temporary service connections to existing Town meters in addition to rate per KWH used. Connections must be made by a qualified electrician, must be inspected by Town Building Official and paid for by the event sponsor.

Water

- \$10.00 connection fee for connection
- \$0.02 cents per gallon of water used, based on meter reading

Portable Toilets – Rental

- \$40.00 per day usage fees for portable toilets provided on Town Hill (four toilets provided between **April 1 and October 25** only)

If additional portable toilets are required for an event, the Town will provide a list of vendors upon request. Rental contracts must be negotiated directly with the vendor and payment made directly to the vendor.

Refuse Collection and Sanitation Deposit

- \$20.00 per day minimum fee for refuse collection (a maximum of two runs each day)
- \$1000.00 sanitation deposit for Class A and Class B events
- \$500.00 sanitation deposit for Class C events

Failure to return the Town facilities to their pre-event condition will result in a loss of deposit, liability for repair and/or additional clean-up costs, as incurred by the Town.

Staff Charges

- Based on Town of Colonial Beach Pay Plan Bands as follows:

Pay Band	Minimum	Maximum	Hourly
Band 1	\$15,080	\$27,144	\$7.25 - \$13.05
Band 2	\$21,338	\$38,409	\$10.26 - \$18.47
Band 3	\$30,194	\$54,348	\$14.52 - \$26.13
Band 4	\$42,724	\$76,903	\$20.54 - \$36.97
Band 5	\$60,454	\$108,818	\$29.06 - \$52.32

Town Center Rental

- Daily Rate – 10:00 AM – 10:00 PM
 - Commercial – exhibits & trade shows \$200.00
 - Non-Profit Organizations \$0 to \$200.00
 - Governmental Agencies No Charge
 - Private Usage \$200.00
- Hourly Rate
 - Commercial – exhibits & trade shows \$25.00
 - Non-Profit Organizations \$0 to \$25.00
 - Governmental Agencies No Charge
 - Private Usage \$25.00
- Cleaning/Damage Deposit (minimum) \$50.00
- Standard Cleaning rate per hour \$25.00”

THIS IS TO CERTIFY THIS IS A TRUE COPY OF AN ORIGINAL ORDINANCE, adopted by the Town Council at a regular meeting of Council held Thursday, November 12, 2015 at the Colonial Beach Town Center, with a quorum of Council being present.

Kathleen Flanagan, Town Clerk