

Town of Colonial Beach
Minutes of the Planning Commission
Thursday, May 2nd, 2013 Regular Meeting

Present: Maureen Holt, Chair
Desiree Urquhart, Vice Chair
David Coombes
Ed Grant
Kent Rodeheaver
Robin Schick

Absent: None

Staff: Gary Mitchell, Director of Planning & Community Development

Item 1: Call to Order

Chairwoman Holt called the meeting to order at 5:30 p.m. All members were present.

Item 2: Approval of the Minutes from the March 7th, 2013 Regular Meeting

Chairwoman Holt requested a motion to approve the minutes of the March 7th, 2013 regular meeting. The motion was made by member Coombes and seconded by member Urquhart.

Chairwoman Holt called for a voice vote; it was unanimously resolved:

That the minutes of the March 7th, 2013 regular meeting be approved.

Item 3: Public Comment on Planning Commission Matters

There was no public comment.

Item 4: Presentation of Staff Report for Re-use of Eleanor Park Site

Mr. Mitchell presented the staff report which detailed potential options for the re-use of the former Eleanor trailer park site, which were previously examined and discussed at the December 2012 regular meeting.

There was brief discussion regarding available grant funding to make improvements to the site.

Member Schick indicated her approval of maintaining the site as a passive recreational area.

Chairwoman Holt expressed her agreement with this notion.

Member Coombes reminded the Commission that the last time they discussed this topic, they were in total agreement that the site should remain in the Town's ownership.

There was brief discussion on the manner by which to present the work of the Commission and the options considered upon making a recommendation to the Council regarding the Eleanor site. There was general agreement to have Chairwoman Holt present the summary of such work when the matter goes before the Council.

There was brief further discussion regarding the persistent accumulation of water on the site and reasons for such.

There being no further discussion, Chairwoman Holt requested a motion for action from the Commission. Member Urquhart made a motion to approve option 2, as included in the staff report, which supports the transformation of the Eleanor Park site into a passive recreational area. The motion was seconded by Member Coombes.

Chairwoman Holt called for a voice vote. Members Rodeheaver, Schick, Urquhart, Coombes and the Chair voted "aye;" Member Grant voted "nay." By a 5-1 vote, it was therefore resolved:

To forward to Council the recommendation of transforming the former Eleanor trailer park site into a Town-owned passive recreational area.

Item 5: Adjournment

Chairwoman Holt informed the Commission the Member Urquhart will be resigning from the Commission due to family reasons. She thanked her for her service as Vice Chair and her commitment to the Town over the past years.

There being no further business the meeting was ADJOURNED at 5:55 p.m.