



**Minutes of the
Colonial Beach Town Council
Regular Meeting held on
Saturday, September 12, 2015 at 9:00 a.m.**

Colonial Beach Town Center
22 Washington Avenue
Colonial Beach, VA 22443

Present

Mayor, Mike Ham
Vice Mayor, Eddie Blunt
Member, Wayne DiRosario
Member, Wanda Goforth
Member, Burkett Lyburn
Member, Mike Looney

Absent

Member, Tommy Edwards

Also Present

Town Manager, Val Foulds
Town Attorney, Andrea Erard
Police Chief, Danny Plott
Town Clerk, Kathleen Flanagan

Call to Order

Mayor Ham called the meeting to order at 9:07 a.m.

Roll Call of Members

Mayor Ham requested a roll call of members. Mr. Lyburn responded "here," Mr. Blunt responded "here," Ms. Goforth responded "here," Mr. DiRosario responded "here," Mr. Looney responded "here," and Mayor Ham responded "here." **All Council Members were present with the exception of Mr. Edwards.**

Additions to the Agenda

There were no additions to the agenda.

Approval of the Agenda

A motion was made by Mr. Blunt to approve the agenda. Mr. Lyburn seconded the motion.

Mr. Looney made a motion to amend the agenda by deleting the words “and August 27, 2015 Work Session.” Mr. Blunt seconded the motion.

Mayor Ham called for a voice vote on the motion to amend the agenda. All in favor, signify by saying “aye.” Mr. Looney, Mr. Blunt, Ms. Goforth, Mr. DiRosario, Mr. Lyburn, and Mayor Ham all said “aye.” The “ayes” were unanimous by council members present.

The motion to amend the agenda passed unanimously by council members present.

Mayor Ham called for a voice vote on the motion to approve the agenda, as amended. All in favor, signify by saying “aye.” Mr. Blunt, Mr. DiRosario, Mr. Lyburn, Ms. Goforth, Mr. Looney and Mayor Ham all said “aye.” The “ayes” were unanimous by council members present.

The motion to approve the agenda, as amended, passed unanimously by council members present.

Approval of the Minutes by full Council

Mr. Lyburn made a motion to approve minutes presented for the August 13, 2015 Regular Meeting. Mr. Blunt seconded the motion.

Mayor Ham called for a voice vote. All in favor, signify by saying “aye.” Mr. Blunt, Mr. DiRosario, Mr. Lyburn, Ms. Goforth, Mr. Looney and Mayor Ham all said “aye.” The “ayes” were unanimous.

The motion to approve the minutes as presented passed unanimously.

Council Announcements

Mr. Looney talked about the town’s outstanding debt, noting that currently the town’s general obligation tax-supported debt totals \$2,517,160; general obligation and utility supported debt is approximately \$8.5 million, which is not paid out of real estate taxes; and school board capital lease obligations which total \$770,000.

Mr. Looney then compared the cost of building a new school versus the cost of continuing to lease the modpods. Currently, the cost to lease the modpods is \$260,400 per year, which would total \$16 million paid over 60 years. The \$8.5 million loan paid over 60 years would cost \$14,346,000. The savings would be approximately \$1,277,000.

Mr. Looney spoke to a letter from a citizen who supports building a new building.

Ms. Goforth noted she will make a motion today that Council not act on Resolution #48-15 today so that council members can listen to the citizens and think about what they say today.

Presentations

Proclamation, Emergency Preparedness Month

Mayor Ham read the Proclamation.

Proclamation

National Preparedness Month 2015

WHEREAS, the Virginia Department of Emergency Management (VDEM) provides safety information and preparedness techniques for Virginians; and

WHEREAS, the third National Day of Action on September 30, 2015, known as America's PrepareAthon! Day, is a nationwide, community-based campaign for action to increase emergency preparedness and resilience through hazard-specific drills, group discussions, and exercises; and

WHEREAS, families and individuals throughout Virginia are encouraged to join these efforts so that they are better prepared to meet the challenges that may occur when disaster strikes; and

WHEREAS, the Commonwealth of Virginia, in conjunction with VDEM, continues to work toward a strong and viable culture of preparedness throughout state and local government, colleges and universities, the private sector, and families; and

WHEREAS, National Preparedness Month is an opportunity to encourage Americans to take the necessary steps to prepare for all emergencies in their homes, businesses, and communities;

NOW, THEREFORE, the Colonial Beach Town Council does hereby recognize September 2015 as **NATIONAL PREPAREDNESS MONTH** and calls this observance to the attention of all our citizens.

Proclamation, First Responders

Mayor Ham read the Proclamation.

Proclamation

First Responders Day 2015

WHEREAS, individuals, both career and volunteer, from 9-1-1 dispatchers, law enforcement, fire, emergency medical services, search and rescue, dive, and other organizations in the public safety sector, come together as first responders to protect and aid the public in the event of an emergency; and

WHEREAS, everyday first responders risk their own safety in the performance of their duties to protect our citizens; and

WHEREAS, first responders are our first and best defense against all emergencies that threaten our communities; and

WHEREAS, first responders are ready to aid the people of Virginia 24 hours a day, seven days a week; and

WHEREAS, first responders are highly trained, specialized workers who contribute their excellent skills for the public good and often for no pay; and

WHEREAS, the members of first responder organizations undergo significant education, training, and personal sacrifice in order to achieve the expertise required to respond to emergency situations; and

WHEREAS, first responders are a vital party of every Virginia community to maintain safety and order in times of crisis, and volunteer in our communities and schools;

NOW, THEREFORE, the Town Council does hereby recognize September 27, 2015, as **FIRST RESPONDERS DAY** in the Town of Colonial Beach, and calls this observance to the attention of all our citizens.

Service Awards

Mayor Ham presented a 10-Year Service Award to Teresa Davis, Code Enforcement Officer, Department of Planning and Zoning

Mayor Ham presented a 15-Year Service Award to Bertha Peyton, Administration, CB Police Department

Glenda Chiarello, representing Downtown Colonial Beach and Tourism

Ms. Chiarello reported that the LoveWorks golf cart is on the boardwalk and can be seen on the Virginia tourism website.

Ms. Foulds, Town Manager

Ms. Foulds reported that the Transportation Alternative Program grant paperwork has been received and is being processed.

Mr. Blunt asked Ms. Foulds about the demolition of the old elementary school. Ms. Foulds replied that the contractor is working with OSHA in order to procure appropriate licenses. There is no definite start date, but it will be within the next 30 days.

Police Chief Danny Plott

Chief Plott reported that the department had a very busy Labor Day weekend with no major incidents.

Chief Plott then thanked Dr. Newman, the school staff and the Colonial Beach Fire Department for their assistance during the recent bomb threat to the school.

Ms. Goforth asked if there is anything the department can do about people walking in the middle or edge of the road after dark. Chief Plott replied that when observed, his department often warns the people that they are in danger.

Larry Roberson, Superintendent, Westmoreland County Board of Supervisors

Mr. Roberson was not present at the meeting.

Dr. Kevin Newman, Superintendent, Colonial Beach School System

Dr. Newman provided a handout to council members and went over the presentation titled “VPSA Bond” and a copy of the Financing Application.

Dr. Newman noted the School Board and administration have worked diligently to provide a new building that is best for the students and fiscally responsible for the community.

Mr. Blunt thanked Dr. Newman for his presentation. Mr. Blunt noted he agrees with Ms. Goforth and would like to table the resolution for a short period of time to take the time to look over the information.

Mr. Blunt asked if there is enough land on the high school campus to meet the land requirements. Dr. Newman answered yes.

Mr. Blunt asked if environmental impact studies have been performed; if there is an artist rendering; and if this is going to be a green-certified building. Mr. Blunt asked if a study has been done to reach the projected student total of 400.

Dr. Newman answered they use Forecast 5 to project enrollment.

Mr. Blunt then noted he does support the elementary school.

Ms. Goforth asked where the new building will be located.

Dr. Newman answered the building will be located on the high school campus where the current softball field is located.

Mr. DiRosario deferred his comments until after public comment.

Ms. Goforth then asked how it will work to sell property. Dr. Newman answered the bond will pay for the construction of the school and the proceeds from sale of property will go to help maintain the school and help pay for the loan.

Mr. Looney asked Mr. Cole about a provision that states the town agrees not to make tax deductible loans of more than \$10 million dollars in 2015 and will this provision create a problem as the town will have exceeded \$10 million dollars in 2015.

Mr. Cole deferred to Jesse Bausch of Sands Anderson. Mr. Bausch answered "It could. We need to be mindful of that when deciding the whole issue."

Mr. Bausch further answered that what council is considering today is establishing an upper limit.

Mr. Looney asked if there would still be time to make adjustments. Mr. Bausch answered "yes."

Unfinished Business

There was no unfinished business.

New Business

Resolution #48-15, Authorizing the Issuance of not to exceed \$9,668,131 Government Obligation School Bonds

Mayor Ham noted the amount of the bond is based on initial recommendation from VPSA and it is anticipated that not more than \$8.5 million will be borrowed. Less than that may be borrowed.

Mayor Ham noted a separate restricted fund will be set up to track payments and will show all monies from insurance proceeds, property sales and the bond money.

An oversight committee will be set up.

Mayor Ham then asked attendees to provide their name and address before speaking and to limit comments to three (3) minutes or five (5) minutes if you are representing a group.

Public Hearing

At 9:56 a.m. Mayor Ham opened the Public Hearing.

Ms. Goforth asked if the audience can ask questions of Mr. Cole. Mayor Ham answered he will use discretion in allowing questions.

Mayor Ham noted that Ted Cole is with Davenport and has provided a detailed presentation both at a School Board meeting and a Town Council meeting.

Public Comment

Jay Jarvis, 225 Boundary supports the resolution. Mr. Jarvis strongly supports neighborhood schools and is not in favor of bussing students. Mr. Jarvis asked Mayor Ham to make sure that everyone on council who votes for this is up to date on their taxes. If there are unpaid taxes, that member should abstain.

Randolph Hilker, Sr., 23 1st Street, representing himself and his mom, 19 1st Street. Mr. Hilker is a business owner at Grandma's Jewelry Box. Mr. Hilker is not against education, but is against wasting money. New structures do not promote education -- better teachers, better pay, and better resources promote education. According to Mr. Hilker the elementary school is ranked 836th out of 1,093 elementary schools in Virginia. The high school ranked 229th out of 322 high schools.

Bill Dellar, 1333 Monroe Bay Avenue believes the requested debt obligation is impossible to assess without additional information and more planning. In Fiscal Year 2015-2016, service on debt increased by 65%. How will this debt be repaid other than increasing taxes? What is the impact of such a large additional debt on the town's ability to operate and respond to emergencies? Has the town performed independent estimate to design and build a new elementary school? What are the annual operational and maintenance costs? Mr. Dellar quoted the RFP "the budget allocated by the Town Council is within the average cost of construction for elementary schools." Did the town council allocate a budget? According to Virginia Department of Education the average cost to build an elementary school is over \$20 million. Mr. Dellar asked Town Council to provide oversight and look to the best interest of all town citizens. The bond is premature and ill-advised.

Glenda Chiarello, 1008 Monroe Bay Avenue commended the School Board and School Superintendent for doing a thorough job, but is concerned that Town Council has not done the same amount of thorough research. Ms. Chiarello noted that town council is bound by the Comprehensive Plan, in which there is no mention of building a new school. What is the town's borrowing capacity? Where does this leave the town in terms of infrastructure and capital improvements?

Jim Chiarello, 1008 Monroe Bay Avenue spoke as a private citizen and reserved his five minute time slot for representing the CBCC to Steve Cirbee. Mr. Chiarello supports the school, but believes town council is showing fiscal irresponsibility to the taxpayers. Mr. Chiarello advised council members to read the Comprehensive Plan.

Marie Ziller, 126 Dogwood Avenue is a homeowner and a teacher and supports the resolution.

Pam Blake, 108 Dandridge Lane is a homeowner and is employed in a school division in Northern Virginia. Ms. Blake applauded Dr. Newman for his presentations and documentation. Ms. Blake supports the schools, but asked council to wait longer in order to plan better.

Cathy Bokman, 1501 Augustine Lane, thanked council for holding a Saturday meeting. Ms. Bokman urged better communication with residents. The Comprehensive Plan is an outline for success. Is this a 100% loan or are there funds similar to a down payment? Ms. Bokman urged council to wait and build up a down payment before you raise taxes.

Joyce Gunderson, 919 Bryant Avenue wants the best for the town as far as education. Ms. Gunderson requested an independent study and a cost analysis be done. What are the SOL scores? What is the Average Daily Membership? Is there a rendering? Ms. Gunderson wants to be better informed and has many more questions.

Mary Parker, 3008 Riverview Drive noted it sometimes takes tragedies for the people to recognize the necessity of making changes in a community. Colonial Beach is becoming a divided community. Many citizens came to this meeting believing council has already decided. According to the census, the average age in Colonial Beach is between the ages of 50 and 69. Raising taxes to build a school are concerns worth acknowledging. There must be move to compromise. Unless the town council agrees to a referendum, the school is here to stay. If the schools are here to stay, compromise to make the schools the best in the state. The only other independent school system in Virginia, West Point Schools, rated 8, 9 and 10 and received an Excellence Award. Do the people of Colonial Beach want a town of mediocrity or greatness?

Rick Bennett, 2000 Beach Avenue noted this is his first town meeting and reminds him of a Norman Rockwell picture. Mr. Bennett asked about the water pressure and fire hydrants, wondering if the lack of water pressure contributed to the fire. Mayor Ham replied that when 15 fire trucks are using the water, yes, you will have problems with pressure. With the intensity of that fire, any locality would have had problems.

Jeannette Holman, 156 4th Street agrees with Mary Parker.

Barbara Hathaway, 115 Garfield Avenue was not present.

Steve Cirbee, 809 Washington Avenue noted he was speaking for himself, his wife and using the five-minutes available to the CBCC. Mr. Cirbee said he had received no responses from council to recent correspondence in which he asked questions. Mr. Cirbee said he did talk to Ms. Goforth and Mr. Blunt. Mr. Cirbee read two letters, one dated September 1, 2015 regarding the Comprehensive Plan and how the Code of Virginia mandates an annual update of the Capital Improvement Plan. Mr. Cirbee maintains the current Capital Improvement Plan has never been utilized or updated. Mr. Cirbee maintains the current school bond under consideration and the previous general obligation bond contain no improvements listed in the Capital Improvement Plan. Mr. Cirbee asked each council member why the elected officials, appointed officials and town staff are not following state-mandated processes and procedures for planning, reviewing and funding a public facility such as a new school building and for purchases of new equipment. Mr. Cirbee requested a written response from each council member.

Mr. Cirbee then read a letter dated August 21, 2015 regarding Resolution #48-15 which requested documents under the Freedom of Information Act and asked each member of council if they had seen documents that support the proposed bond.

Mayor Ham, noting that Mr. Cirbee had gone over his time, asked Mr. Cirbee to sit down.

Dee Seeber, 909 Irving Avenue noted that the water and sewer system is not part of the general budget. Ms. Seeber supports the proposed bond and believes the town needs to concentrate on bringing young people into town.

Ursula Finney, 215 Meadow Avenue is very upset that town council has chosen to cater to a special interest group instead of all the taxpayers in town. Ms. Finney believes the answer is consolidation with the county as the taxes for new schools would be spread out over more taxpayers.

Sandy Scroggs, 404 Washington Avenue is a part-time resident and thanked council for holding a Saturday meeting. Ms. Scroggs received her education in Colonial Beach schools and, upon graduation, felt ill prepared for the world. Ms. Scroggs chose not to send her own children to Colonial Beach schools. Her daughter, who is a teacher, informed Ms. Scroggs that teachers here make more money here than teachers in Florida.

Michelle Payne, 106 Potomac Court is a lifelong resident and a member of the School Board. Ms. Payne asked the attendees to come to School Board meetings for info on SOL scores and future plans. The School Board has been talking about building a new school since September before the fire.

Jessica Dyer, 242 5th Street graduated from King George High School and did not feel prepared for the real world. Ms. Dyer works as a preschool paraprofessional at Colonial Beach Elementary School.

George “Pete” Bone, 516 Taggart Street, noted the easy way to create revenue is to raise taxes. Economic development is the better way to provide revenue.

Leslie Lander, 201 Madison Street asked if the budget was available. Ms. Foulds answered that it was available on the town’s website.

Karen Camlin, 2540 Riverview Drive noted she works at the school and appreciates all the supporters of the school. Ms. Camlin encouraged people to volunteer at the school in order to see the challenges the students have.

Jennifer Grigsby, principal of Colonial Beach High School provided the most recent SOL scores: English 80% passing; Math 73% passing; History 87% passing; and Science 83%. Ms. Grigsby encouraged citizens to visit her with their questions.

Diane Kirby, 326 2nd Street, is the Director of Special Education for Colonial Beach Schools. Ms. Kirby reported that the elementary students have to walk across the campus in the rain, snow and heat.

Catherine Miller, 831 Bancroft Avenue said her comment is not for or against the school, but about the finances. A financial commitment of this magnitude should be put as a referendum that voters can vote on.

Michelle Coates, 1551 Monroe Bay Circle, Principal Colonial Beach Elementary School presented SOL scores: Math 79% passing; and, English 76%. Ms. Coates encouraged citizens to visit her with any questions.

There being no further speakers, at 11:16 a.m. Mayor Ham closed the Public Hearing.

Council Discussion on Resolution #48-15

Mr. DiRosario noted the bond resolution is not a school issue. According to Mr. DiRosario, the resolution to build a new school is not listed in the Capital Improvement Plan and is a violation of a Virginia mandate. Mr. DiRosario questioned if council was within its authority to come up with a resolution or to issue a bond to build a new school as a new school is not listed in the Comprehensive Plan.

Mr. Blunt asked Mr. Cole if an emergency, like a fire, would change the Comprehensive Plan. Mr. Cole answered “I don’t know the answer.”

Mr. Blunt suggested council determine whether or not the Comprehensive Plan has been followed in the past and look at how to keep it moving forward.

Mr. Blunt noted, in regard to SOL scores, there may be a lack of education at the parental level, which is why “it takes a village.” Citizens who have extra time could mentor school children. Mr. Blunt further noted that the schools in West Point are funded by a pulp plant, not real estate taxes.

Mr. Blunt further noted he only received the questions submitted by Mr. Cirbee on Thursday and Friday was September 11th.

Mr. Blunt thanked Ms. Parker for her comments.

Ms. Goforth said she was offended when people assume she or others on council are against the school. Ms. Goforth noted the concern is to the taxes and no one on council is against the school or against the children.

Ms. Goforth believes council needs further study on the issue of building a new school.

Ms. Goforth encouraged all citizens to attend council meetings.

Mr. Lyburn thanked all citizens who spoke this morning. Education is a must for all children in Colonial Beach.

Mr. Lyburn asked the Town Attorney if council is in violation of any laws.

Ms. Erard answered she was “not aware that the Town Council is in violation of anything at this time. However, given the comments that were made here today, I’m going to do my due diligence and go back and double check and confirm it for Council.”

Ms. Erard continued “There is a distinction between the Comp Plan and the approval of bond issuance. The Comp Plan is a planning document largely for land use and what is before you today is a financial proposal.”

Mr. Looney thanked the elementary and high school principals for providing accurate SOL scores.

Jesse Bausch, Bond Counsel, Sands Anderson spoke up and said “You are not in violation of any state law. The Comp Plan is a planning document.”

Mr. Looney noted this council directed Planning Commission to update the Comprehensive Plan and the Capital Improvement Program. The capital improvement program applies to town departments. The school system is not a town department and the fire department is not a town department.

Mr. Looney stated there are two issues in front of council: (1) do we want to improve the physical environment of the elementary school; and, (2) do we want to save money by doing so.

Mayor Ham thanked everyone for coming and said he believes the school is the backbone of the town.

Mayor Ham further stated he agreed with Ms. Goforth and Mr. Blunt that council should postpone taking action on this today.

Motion to Postpone and Amend Resolution #48-15

Ms. Goforth made a motion to postpone Resolution #48-15 to change the date to November 12, 2015 and change the amount from “\$9,668,131” to “not to exceed \$8.5 million.” Mr. DiRosario seconded the motion.

Council Discussion

Mayor Ham urged council to vote on this matter before October 14th or 15th, which is the deadline for the fall issuance of VPSA bonds, stating that council had a duty to vote before the deadline. Mayor Ham urged council to take action at the work session.

Mr. Cole noted if the fall deadline is missed, the town would have to re-apply in 2016.

Ms. Erard noted the interest rates could change.

Mr. Blunt asked if a quarter percent interest rate change occurred, how does that affect municipal school bonds and what is the additional cost to re-negotiate this.

Mr. Cole answered that October 15th is the deadline date for local approvals for the fall pool. October 27th is the day interest rates are locked in and the bonds sold. The next opportunity to re-submit the application is the spring of 2016 and there are no additional costs.

Mr. Looney urged council to vote on this issue at the Work Session on September 24th in two weeks and not wait until November.

Motion to amend the motion on the table (changing the date to September 24)

Mayor Ham made a motion to amend the motion on the table by changing the date from “November 12, 2015” to “September 24, 2015.” Mr. Lyburn seconded the motion.

Mr. Looney asked if council will also vote on changing the amount in Ms. Goforth’s motion.

Ms. Erard answered this vote is just on the date change, from November 12, 2015 to September 24, 2015.

Vote on Motion to amend the motion on the table (changing the date to September 24)

Mayor Ham called for a roll call vote. Mr. Lyburn voted “aye,” Mr. Looney voted “aye,” Mr. Blunt voted “nay,” Mr. DiRosario voted “nay,” Ms. Goforth voted “nay” and Mayor Ham voted “aye.”

The motion to amend the motion on the table (changing the date to September 24) failed with a 3-3 vote.

Council Discussion

Mr. Blunt asked Ms. Michelle Payne how soon he would be able to look at a rendering of the proposed building and have access to documents and how soon a plan would be available for citizens to review.

Ms. Payne answered that Dr. Newman is willing to sit with Mr. Blunt and provide answers, but there is no rendering because the School Board is not willing to spend money until the bond is approved.

Ms. Goforth noted the School Superintendent should meet with all council members.

Mr. Blunt noted a delay to November or December will not cost money and will allow council to take more time to perform due diligence as this bond will saddle the taxpayers with a big increase. Mr. Blunt supports the schools 100%, but would like to know exactly what the town will be getting dollar for dollar.

Mr. DiRosario agreed with Mr. Blunt and Ms. Goforth on a delay until November or December.

Mayor Ham stated council owes the school and the citizens an answer to this question before October 15th.

Vote on Motion on the table (changing the date to November 12 and changing the amount “not to exceed \$8.5 million)

Mayor Ham called for a roll call vote. Mr. Lyburn voted “nay,” Mr. Looney voted “nay,” Mr. Blunt voted “aye,” Mr. DiRosario voted “aye,” Ms. Goforth voted “aye” and Mayor Ham voted “nay.”

The motion on the table (changing the date and changing the amount) failed with a 3-3 vote.

Council Discussion

Ms. Erard discussed Robert's Rules regarding laying an issue on the table.

Motion to Postpone Consideration of Resolution #48-15 until September 24, 2015

Mr. DiRosario made a motion to postpone consideration of Resolution #48-15 until the Work Session scheduled for September 24, 2015. Mr. Looney seconded the motion.

Mr. Blunt hopes the Superintendent puts together something that is easily understood before a vote on the 24th.

Ms. Payne answered saying a copy will be left in the School Board office so anyone could pick up a copy. Mr. Blunt asked Ms. Payne to drop copies off at Town Hall.

Mayor Ham called for a roll call vote on the motion to postpone. Mr. Lyburn voted "aye," Mr. Looney voted "aye," Mr. Blunt voted "aye," Mr. DiRosario voted "aye," Ms. Goforth voted "nay" and Mayor Ham voted "aye."

The motion to postpone consideration of Resolution #48-15 until September 24, 2015 passed with a 5-1 vote.

Citizen Input

Jay Jarvis, 225 Boundary spoke to three subjects. 1) Mr. Jarvis asked council to defer all decisions on any capital improvements until a capital improvement plan is provided. 2) Mr. Jarvis urges the restrooms on the boardwalk be repaired, not replaced. 3) On Irving Avenue trees have been planted up against the bulkhead.

Steve Cirbee, 809 Washington Street said he has never taken a position, pro or con, about the school, about the police department. Mr. Cirbee states he only speaks to the processes that are followed. He has written scores of letters and asks scores of questions to the council and to the town attorney. Ms. Foulds always responds to me. Mr. Cirbee said he has never received an answer from town council. Mr. Cirbee believes the school system is supposed to provide an insert to the capital improvement plan of their own, which has never been done and is mandated from the State.

Mr. Cirbee stated that Robert's Rules is not legally binding.

Mr. Cirbee stated the timeline provided by the school is already about a month or so behind and is concerned the square foot costs are not adequate and the town will probably have to annex property on Jackson Street to meet Department of Education requirements.

Mr. Blunt responded to Mr. Cirbee's allegation that council never responds to him. Mr. Cirbee noted that Mr. Blunt does respond to him.

Mayor Ham noted he has provided responses to Mr. Cirbee and proof of that will be sitting in Town Hall Monday morning.

Closed Meeting

There was no closed meeting.

Adjournment/Recess

Ms. Goforth made a motion to adjourn. Mr. Lyburn seconded the motion.

Mayor Ham called for a voice vote on the motion to adjourn. All in favor, signify by saying “aye.” Mr. Blunt, Mr. DiRosario, Mr. Lyburn, Mr. Looney, Ms. Goforth and Mayor Ham voted “aye.” The motion to adjourn passed unanimously by Council members present.

At 12:25 a.m. the meeting was adjourned.

Kathleen Flanagan, Town Clerk

Mike Ham, Mayor