



**Minutes of the  
Colonial Beach Town Council  
Work Session held on  
Tuesday, May 28, 2015 at 4:30 p.m.**

Colonial Beach Town Center  
22 Washington Avenue  
Colonial Beach, VA 22443

**Present**

Mayor, Mike Ham  
Vice Mayor, Eddie Blunt  
Member, Wayne DiRosario  
Member, Tommy Edwards  
Member, Burkett Lyburn  
Member, Mike Looney

**Absent**

Member, Wanda Goforth

**Also Present**

Town Manager, Val Foulds  
CFO, Joan Grant  
Town Clerk, Kathleen Flanagan

**Call to Order**

Mayor Ham called the Work Session to order at 4:30 p.m.

**Roll Call of Members**

Mayor Ham noted all members were present, with the exception of Ms. Goforth.

**Presentations (by Council request)**

Mr. Edwards thanked everyone who attended the Memorial Day Service and thanked Chief Plott for his assistance.

Mr. Edwards further noted that over the weekend there was a small glitch with the kiosk machines and Public Works took care of the problem the same day.

Mr. Lyburn further expanded on the holiday weekend, saying there were a lot of newcomers in the crowd.

Mr. Blunt gave kudos to Public Works for working hard over the holiday weekend.

Mr. DiRosario believes it going to be a great summer.

Mr. Looney thanked the Town Manager and Public Works for their rapid work on the property next to Mr. Bowman's.

Mayor Ham reported on a recent management team meeting, noting (1) the town signed a contract with Land Studio for architect services; (2) the town received eight applications for the façade improvement program; (3) the town received a final estimate from Dominion on moving three poles in the amount of \$93,000; and (4) VDOT has submitted recommendations for award of Transportation Alternatives Grant for the amount of \$540,000 to add to revitalization efforts.

### **Town Manager Update**

Ms. Foulds (1) thanked Joan Grant and Adam Schafer for their assistance managing the kiosks over the busy holiday weekend.

(2) Ms. Foulds asked Mr. Jay Jarvis to send to Council his version of a Special Event/Boardwalk Vendor plan.

(3) Ms. Foulds also proposed the Town Council pass a resolution acknowledging that the Town Manager has the authority to manage the Special Event/Boardwalk Vendor program.

(4) Ms. Foulds updated Council that she is waiting on a quote to install cameras near the public restrooms.

(5) Ms. Foulds noted the first drawdown of funds under the revitalization grant will be paid to Dominion Power for removal of three power poles and routing the power lines underground in the amount of \$93,990.42.

(6) Mr. Foulds reported that field testing and pre-work by the auditors begins on June 1<sup>st</sup>.

(7) Ms. Foulds noted that Res #35-15 is an amendment to 2014-2015 budget.

(8) Ms. Foulds noted the new trash truck and dump truck will be here in two weeks.

(9) Ms. Foulds also noted that several projects are pending: the generator for the emergency shelter; design projects for storm water or erosion plagued areas; and grant funding from VHDA to add Housing Chapter to the Comprehensive Plan.

Mayor Ham recommended Council begin review of boardwalk vendor policy, with a goal of having revisions by September.

### **April Department Reports**

Mr. Looney asked if the report from Public Works could identify each property address.

### **Old Business**

#### **Consideration of Res #33-15**

Mayor Ham reported that before the town could demolish the old elementary school, Council will have to pass a resolution accepting an agreement with the School Board. The agreement will be ready for consideration before the upcoming June 6 regular Town Council meeting.

#### **Discussion re: spending \$5,000 on an engineer to study saving the gym**

Mayor Ham then requested that council agree to rescind the previous resolution allowing the town to spend \$5,000 on an engineer to study saving the gym.

*There was council agreement to rescind the previous resolution authorizing \$5,000 at the June 6 regular Council meeting.*

### **New Business**

#### **First Read, Resolution #35-15, Amends FY 2014-2015 Budget**

Mayor Ham recommended Resolution #35-15 be placed on the agenda for the June 6 regular Council meeting.

*There was council agreement to place Res #35-15 on the agenda for the June 6 regular Council meeting.*

#### **First Read, Ordinance No. 663, Amends Town Code, Chapter 20, Article I, "IN GENERAL, TAXATION," SECTION 20-2, "REAL ESTATE TAX"**

Mayor Ham noted that a public hearing will need to be held.

### **General Council Discussion**

Mr. Lyburn asked if the town pier could be repainted.

***There was council agreement to have the Town Manager ask the Director of Public Works on the feasibility of painting the town pier.***

Mr. Blunt discussed needed improvements to the public boat launch area.

Mr. Looney discussed restoring funding to Rappahannock Legal Services for both the previous and upcoming fiscal years.

Mr. Looney asked for a monthly report on the progress toward Bike Fest. Mr. Blunt agreed with Mr. Looney. Mayor Ham recommended the promoters of Bike Fest have a representative at each work session beginning in June.

Mr. Looney asked for a written report from the Town Attorney.

### **Closed Session**

There was no closed session.

### **Adjournment/Recess**

Mr. Edwards made a motion to adjourn. Mr. Blunt seconded the motion.

Mayor Ham called for a voice vote on the motion to adjourn. Mr. Blunt, Mr. Edwards, Mr. DiRosario, Mr. Lyburn, Mr. Looney and Mayor Ham all voted “aye.”

***At 5:59 p.m. the meeting was adjourned.***

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Kathleen Flanagan, Town Clerk

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Mike Ham, Mayor