



**Minutes of the
Colonial Beach Town Council
Special Meeting held on
Thursday, March 26, 2015 at 3:00 p.m.**

Colonial Beach Town Center
22 Washington Avenue
Colonial Beach, VA 22443

Present

Mayor, Mike Ham
Vice Mayor, Tommy Edwards
Member, Eddie Blunt
Member, Wanda Goforth
Member, Burkett Lyburn
Member, Mike Looney

Absent

Member, Wayne DiRosario

Also Present

Town Manager, Val Foulds
Town Clerk, Kathleen Flanagan
Director, Public Works, Rob Murphy

Call to Order

Mayor Ham called the meeting to order at 3:03 p.m.

Roll Call of Members

Mayor Ham announced that all members were present with the exception of Mr. DiRosario who was sick.

Presentation by the Virginia Department of Transportation

Dave Brown, VDOT Residency Administrator, and Jason Robinson, District Program Manager, Fredericksburg handed out a slide show to council members.

Mr. Robinson explained the benefits of being named an urban municipality under VDOT, such as revenue sharing, 6-year improvement program, access road programs, parks and pedestrian improvement.

Mr. Brown noted that under the revenue sharing program, improvements can be made to roads that are designated as a state road and has a secondary route number on it.

Mr. Robinson noted that under the access road program VDOT provides matching fund to successful applications submitted to the Commonwealth Transportation Board.

Mr. Brown noted that those funds can also be used for economic development uses, not just for existing roads.

Mr. Robinson then noted the transportation alternative program, which the town already has an application in for consideration, is a combination of the enhancement program and the safe routes to school program. The main intent is to provide non-motorized transportation, such as sidewalks, trails, and streetscapes.

Questions and Answers

Mr. Blunt asked who handles overrun costs. Mr. Robinson answered it is the responsibility of the locality to cover any overages. Mr. Robinson also noted that a locality can “piece-meal a project over time, come back and fund more portions of a project.”

Both Mr. Brown and Mr. Robinson cautioned that each project needs a realistic time frame and cost estimate, including building in for inflation.

Mr. Blunt asked how often projects do not reach completion. Mr. Robinson answered it is not a high percentage.

Mr. Looney asked about unpaved roads that are not part of the secondary system – is there another way, besides special assessment, to get the money? Mr. Brown answered that counties can utilize revenue sharing funds for the purpose of bringing private roads into the system. However, municipalities do not have that option.

In answering a question from Ms. Foulds about future planning of large events, Mr. Brown answered that at least six months notice, at a minimum, would help us get organized. We want to make sure that the traveling public are provided an appropriate and safe means to go to and from the event and/or to and from home.

Mr. Edwards asked what is VDOT's role in an event such as bike fest? Mr. Brown answered Mr. Edwards saying we work in partnership with the town and determine where it is most appropriate to help.

Mr. Looney asked who is the permit holder? Mr. Brown answered that having the use of certain roadways would come with certain conditions. The town would issue the permit that would contain certain requirements for the permit holder.

Mayor Ham noted if it is just people parking on state roads, there is no permit requirement. Mr. Brown agreed.

Ms. Goforth asked if there would be a cost. Mr. Brown said yes, there could be a cost.

Mr. Looney asked who would be billed for the costs. Mr. Brown answered typically it is issued to the event holder.

Mayor Ham asked if Westmoreland County wanted to put a road in Colonial Beach in their program, they could not get it approved. Mr. Robinson answered 'no.'

Adjournment/Recess

Mr. Lyburn made a motion to adjourn. Mr. Edwards seconded the motion.

At 3:59 p.m. the meeting was adjourned.

Kathleen Flanagan, Town Clerk

Mike Ham, Mayor