



**Minutes of the
Colonial Beach Town Council
Regular Meeting held on
Saturday, June 6, 2015 at 7:00 p.m.**

Colonial Beach Town Center
22 Washington Avenue
Colonial Beach, VA 22443

Present

Mayor, Mike Ham
Vice Mayor, Eddie Blunt
Member, Wayne DiRosario
Member, Wanda Goforth
Member, Burkett Lyburn
Member, Mike Looney

Absent

Member, Tommy Edwards

Also Present

Town Manager, Val Foulds
Town Attorney, Andrea Erard
Town Clerk, Kathleen Flanagan
Police Chief, Danny Plott

Call to Order

Mayor Ham called the meeting to order at 9:04 a.m.

Roll Call of Members

Mayor Ham requested a roll call of members. Mr. Lyburn responded "here," Mr. Blunt responded "here," Mr. DiRosario responded "here," Ms. Goforth responded "here," Mr. Looney responded "here," and Mayor Ham responded "here." **All Council Members were present with the exception of Mr. Edwards.**

Additions to the Agenda

Mr. Looney noted he expected a resolution at this meeting to clarify funding \$800.00 per year for Rappahannock Legal Services as agreed to by Town Council at its Work Session on March 26, 2015. Ms. Foulds advised that there was no resolution, but that funding had been included in the 2014-2015 and 2015-2016 budget as directed by Town Council.

There were no additions to the agenda.

Approval of the Agenda

A motion was made by Mr. Lyburn to approve the agenda. Mr. Blunt seconded the motion.

Mayor Ham called for a voice vote. All in favor, signify by saying “aye.” Mr. Blunt, Mr. DiRosario, Mr. Lyburn, Ms. Goforth and Mayor Ham all said “aye.” The “ayes” were unanimous. **The motion to approve the agenda passed.**

Approval of the Minutes by full Council

Mr. DiRosario made a motion to approve minutes presented for the May 7, 2015 Special Meeting and the May 14, 2015 Regular Meeting. Mr. Lyburn seconded the motion.

Mr. Looney recommended two changes to the May 14, 2015 minutes.

Mayor Ham called for a voice vote. All in favor, signify by saying “aye.” Mr. Blunt, Mr. DiRosario, Mr. Lyburn, Ms. Goforth, Mr. Looney and Mayor Ham all said “aye.” The “ayes” were unanimous. **The motion to approve the minutes as presented with two changes passed unanimously.**

Council Announcements

Mr. Blunt reminded everyone that today is Beach Clean Up Day.

Mr. DiRosario jokingly said he understood there was a rematch request for the basketball game between the School and the Police Department.

Mr. Looney thanked the Mayor and Mr. DiRosario for attending the Awards Banquet at the High School. \$52,000 in scholarship money was awarded.

Presentations

15-Year Service Award

Mayor Ham invited Danny Smith, Public Works to come to the podium to receive his Service Award.

(Applause.)

Danny Plott, Chief of Police

Chief Plott spoke to today being the anniversary of the Battle of D Day.

Unfinished Business

Motion to Adopt Resolution #33-15

Mr. Looney made a motion to adopt Resolution #33-15 as written. Mr. Lyburn seconded the motion.

Mr. Looney requested the minutes indicate that the town manager has indicated that “we intend to save the building that is being used for government offices; that it will not be scheduled for demolition; and that the temporary buildings in the floodplain will be demolished.”

Mayor Ham called for a roll call vote on the motion. Mr. Blunt voted “aye,” Mr. DiRosario voted “aye,” Mr. Lyburn voted “aye,” Ms. Goforth voted “nay,” Mr. Looney voted “aye,” and Mayor Ham voted “aye.” **The motion to adopt Resolution #33-15 passed 5-1.**

RESOLUTION #33-15, Authorizes the Mayor to execute an agreement authorizing demolition of the former high school property

WHEREAS, on January 5, 2014 there was a devastating fire at the former Colonial Beach High School property; and

WHEREAS, the former Colonial Beach High School property sustained substantial damage; and

WHEREAS, though a part of the structure may be salvageable, after a cost-benefit analysis it has been determined that the best course of action is to tear the structure down; and

WHEREAS, given the length of time that the former High School has continued in a dilapidated, dangerous and unsightly condition it is prudent to tear down and remove the structures from the former High School property.

NOW THEREFORE BE IT RESOLVED by the Colonial Beach Town Council, this 6 day of June 2015, that the attached Agreement between the Colonial Beach School Board and the Colonial Beach Town Council authorizing demolition of the former high school property is hereby approved and the Mayor is authorized to execute the agreement, in duplicate originals, on behalf of the Colonial Beach Town Council; and

BE IT FINALLY RESOLVED that the Town Manager is directed to take immediate action to demolish any and all structures located on the property of the former high school in accordance with the attached agreement and to utilize the funds for such purpose from reserve funds and to establish a separate line item for the tracking of expenses and revenues related to the high school.

New Business

Resolution #35-15, Amendment of Fiscal Year 2014-2015 Budget – General Fund

Mayor Ham noted that the resolution amends the current year budget.

Motion to Adopt Resolution #35-15

Mr. Lyburn made a motion to adopt Resolution #35-15 as written. Mr. Looney seconded the motion.

There was no discussion on the motion.

Mayor Ham called for a voice vote. All in favor, signify by saying “aye.” Mr. Blunt, Mr. DiRosario, Mr. Lyburn, Ms. Goforth, Mr. Looney and Mayor Ham all said “aye.” The “ayes” were unanimous. **The motion to approve Resolution #35-15 passed unanimously.**

**RESOLUTION #35-15, AMENDMENT OF FISCAL YEAR 2014-2015 BUDGET --
GENERAL FUND**

NOW THEREFORE BE IT RESOLVED, that the Colonial Beach Town Council, meeting in regular session Saturday, June 6, 2015 hereby adopts and appropriates the following amendment to the Fiscal Year 2014-2015 budget as follows:

	FY 2014-15 Approved	FY 2014-15 Revised	Change/Increase
General Fund	\$8,534,154	\$8,624,154	\$90,000*

*General Fund Revenue Line Items	3-100-011001-0002 (Delinquent Taxes)	\$3,000
	3-100-011020-0001 (Public Service Taxes)	\$1,000
	3-100-011030-0001 (Personal Property)	\$7,000
	3-100-012030-0002 (Business License)	\$12,000
	3-100-012120-0001 (Cottage Taxes)	\$7,000
	3-100-013030-0007 (Zoning Permits)	\$11,000
	3-100-013030-0008 (Building Permits)	\$29,000
	3-100-016070-0002 (Permit Parking)	\$15,000
	3-100-025000-0005 (Planning Grant/VHDA)	\$5,000
<i>General Fund Expense Line Items</i>	4-100-031100-6009 (Police Motor Vehicles)	\$31,616
	4-100-031100-8103 (Police Comm Eq'ment)	\$16,805
	4-100-043100-3100 (Buildings & Grounds)	\$10,546
	4-100-081100-5817 (VHDA Housing Grant)	\$5,000

4-100-095000-9119 (Debt-Lease Principal)	\$9,156
4-100-095000-9128 (Debt-GO Bond Interest)	\$14,129
4-100-095000-9129 (Debt-Lease Interest)	\$2,748

Resolution #36-B-15, Rescinds Council Direction to Town Manager to Spend Up To \$5,000 To Have An Engineer Perform An Evaluation

Mayor Ham noted that the resolution rescinds Res #36-A-15.

Motion to Adopt Resolution #36-B-15

Mr. Blunt made a motion to adopt Resolution #36-B-15 as written. Mr. Lyburn seconded the motion.

Motion to Amend Resolution #36-B-15

Mr. DiRosario made a motion to amend Res #36-B-15.

Motion to Withdraw Motion to Amend

Mr. DiRosario withdrew his motion to amend.

Motion to Amend Resolution #36-B-15

Mr. Looney made a motion to amend the words “members present” in the second paragraph. And to add the words “and agree that the gym should be torn down with the high school building.” At the end of the second paragraph. And to add the words “(Ms. Goforth was not present) in the second paragraph. Mr. Blunt seconded the motion to amend.

Mayor Ham called for a voice vote on the motion to amend. All in favor, signify by saying “aye.” Mr. Blunt, Mr. DiRosario, Mr. Lyburn, Ms. Goforth, Mr. Looney and Mayor Ham all said “aye.” The “ayes” were unanimous. **The motion to amend Resolution #36-B-15 passed unanimously.**

Motion to adopt Resolution #36-B-15, as amended

Mr. DiRosario made a motion to adopt Resolution #36-B-15, as amended. Mr. Blunt seconded the motion.

Mayor Ham called for a voice vote on the motion to adopt Res #36-B-15, as amended. All in favor, signify by saying “aye.” Mr. Blunt, Mr. DiRosario, Mr. Lyburn, Ms. Goforth, Mr. Looney and Mayor Ham all said “aye.” The “ayes” were unanimous. **The motion to adopt Resolution #36-B-15, as amended, passed unanimously.**

RESOLUTION #36(B)-15, Recinds Council direction to Town Manager to spend up to \$5,000 to have an engineer perform an evaluation

WHEREAS, on May 14, 2015 Town Council, by way of Resolution #36(A)-15 authorized the Town Manager to spend up to \$5,000 to have an engineer perform an evaluation in order to determine the feasibility of keeping the gymnasium located at the old high school; and

WHEREAS, during Town Council’s Work Session on May 28, 2015, after learning of the extent of the damage to the gymnasium that occurred during the fire and after, Council members present (Ms. Goforth was not present) unanimously agreed to rescind the May 14th direction to the Town Manager regarding an engineer performing an evaluation and agree that the gym should be torn down with the high school building.

NOW, THEREFORE, BE IT RESOLVED that Town Council hereby rescinds Resolution #36(A)-15.

Resolution #37-15, Transfer from Fund Balance to Cover Reimbursable Downtown Revitalization Grant Expenditures

Mayor Ham noted that as the revitalization work progresses, the town has to cover expenses and then receive reimbursement.

Motion to Adopt Resolution #37-15

Mr. DiRosario made a motion to adopt Resolution #37-15 as written. Ms. Goforth seconded the motion.

Mayor Ham called for a voice vote. All in favor, signify by saying “aye.” Mr. Blunt, Mr. DiRosario, Mr. Lyburn, Ms. Goforth, Mr. Looney and Mayor Ham all said “aye.” The “ayes” were unanimous. **The motion to approve Resolution #37-15 passed unanimously.**

RESOLUTION # 37-15, TRANSFER FROM FUND BALANCE TO COVER REIMBURSABLE DOWNTOWN REVITALIZATION GRANT EXPENDITURES

WHEREAS, the implementation activities for the Department of Housing and Community Development (DHCD) grant in the amount of \$747,000 have started; and

WHEREAS, the initial invoice from Dominion Power has been submitted in the amount of \$93,990.42 to the Town of Colonial Beach; and

WHEREAS, the Town has agreed to pay invoices of up to \$150,000 and seek immediate reimbursement.

NOW THEREFORE BE IT RESOLVED, that the Colonial Beach Town Council, meeting in regular session on Saturday, June 6, 2015 hereby authorizes the Town Manager to transfer \$150,000 from Fund Balance for the purpose of making payments directly related to the Downtown Revitalization Grant costs, as approved by DHCD.

BE IT FURTHER RESOLVED, that those funds are appropriated for the purpose as described above.

Citizen Input

Ursula Finney, 214 Meadow Avenue, believes the town government is broken. Mr. Blunt, the liaison for Public Works responded to Ms. Finney and the work has now been completed.

Jay Jarvis, 225 Boundary Street, spoke to three issues: (1) would like a status on the initiative, started in 2014 by Gary Seeber, Council Member (2010-2014) regarding replacing all street signs in Colonial Beach; (2) would like a status on the Welcome Sign that formerly announced all meetings and fundraisers, i.e. basketball game between the police department and the school; and, (3) the beach clean up is today and has already begun.

Mr. Blunt asked if the utility companies could be asked to clean up their poles, such as old wires hanging down.

Ms. Goforth agreed with Mr. Jarvis and added that she believes the town needs to use a sandwich board posted outside of Town Center during meetings announcing that a meeting is being held.

Joyce Gunderson, Bryant Avenue thanked Council for holding a Saturday meeting. Ms. Gunderson reminded Council of the annual Pet Parade which takes place at 2:00 p.m. on Town Hill.

Roger Dean, 307 Monroe Point Drive, noted he is a weekender. He had to go to Town Hall to request input on agendas for Council meetings and work sessions. Mr. Dean also thanked the Mayor for the process used during the budget discussions.

Mr. DiRosario noted that several local boaters had previously scheduled a fishing trip for Wounded Warriors today.

Mr. Looney noted that one of the great needs of both the town and the school system is the need for a robust advertising system.

Adjournment/Recess

Mr. Blunt made a motion to adjourn. Mr. Lyburn seconded the motion.

Mayor Ham called for a voice vote on the motion to adjourn. All in favor, signify by saying "aye." Mr. Blunt, Mr. DiRosario, Mr. Lyburn, Ms. Goforth and Mayor Ham voted "aye." The motion to adjourn passed unanimously.

At 9:50 a.m. the meeting was adjourned.

Kathleen Flanagan, Town Clerk

Mike Ham, Mayor