



**Minutes of the  
Colonial Beach Town Council  
Work Session held on  
Thursday, June 25, 2015 at 4:30 p.m.**

Colonial Beach Town Center  
22 Washington Avenue  
Colonial Beach, VA 22443

**Present**

Mayor, Mike Ham  
Vice Mayor, Eddie Blunt  
Member, Tommy Edwards  
Member, Wanda Goforth  
Member, Burkett Lyburn

**Absent**

Member, Mike Looney  
Member, Wayne DiRosario

**Also Present**

Town Manager, Val Foulds  
CFO, Joan Grant  
Town Clerk, Kathleen Flanagan

**Call to Order**

Mayor Ham called the Work Session to order at 4:32 p.m.

**Roll Call of Members**

Mayor Ham noted all members were present, with the exception of Mr. Looney and Mr. DiRosario.

**Presentations (by Council request)**

**Carey Geddes, Bike Fest Committee**

Mr. Geddes passed out copies of the Special Event Application.

### **Walter Kern, Recreation in Colonial Beach**

Mr. Kern shared a presentation created by Harris Golf Company about the one thing that is missing in Colonial Beach, miniature golf, which could be possible using tourism grant money.

Mr. Kern recommended locating a miniature golf course on the water tower/ball field. The ball field already has a large concession building, 150 amp electrical service in place, and water and sewer.

Mr. Kern requested the town (1) petition the school to release the property; and, (2) set up a commission to run the facility.

The cost of the project is estimated at \$300,000. Opening day is planned for May 15, 2016.

Mayor Ham noted the town would have to set up an independent Economic Development Authority. Mayor Ham recommended Mr. Kern talk to the School Board first to determine what plans they may have for the ball park and what would be the cost of purchasing the land.

Dr. Kevin Newman, School Superintendent, invited Mr. Kern to come to the July 8 School Board meeting with his presentation.

Mr. Blunt thanked Mr. Kern and believes it is a great idea.

Mayor Ham noted another option would be for the school to retain the property, the town set up an Economic Development Authority and the school board lease the property to the EDA. Any profits could be earmarked to building a new elementary school.

Mr. Edwards thanked Mr. Kern for his years of service to the town in the area of recreation.

Mr. Kern further noted the ball field has not been used since 1994.

Ms. Goforth thanked Mr. Kern and asked if the town would have to purchase a miniature golf course for \$250,000.

Mr. Lyburn read the list of items the town would be responsible for, such as sidewalks, fill dirt, landscaping, permits, etc.

### **Town Manager Update**

Ms. Foulds provided an overview of grant-related work that is currently going on. (1) As to the removal of three Dominion Power poles on Taylor Street, Town Council will need to authorize the Town Manager to give access to the sidewalks on Taylor Street.

Ms. Foulds then passed out and presented a Power Point presentation on the revitalization grant and the Transportation Alternative grant.

## May Department Reports

Council acknowledged receipt of the May Department Reports.

## Old Business

### Resolution #38-15, Adoption and Appropriation of Fiscal Year 2015-2016

#### Budget

Mayor Ham read Resolution #38-15.

#### Motion to Adopt Resolution #38-15

Mr. Edwards made a motion to adopt Resolution #38-15 as written. Mr. Lyburn seconded the motion.

Mayor Ham called for a roll call vote. Mr. Blunt voted “aye,” Ms. Goforth voted “aye,” Mr. Edwards voted “aye,” Mr. Lyburn voted “aye,” and Mayor Ham voted “aye.” The “ayes” were unanimous. **The motion to approve Resolution #38-15 passed unanimously by Council members present.**

### **RESOLUTION #38-15, Adoption and Appropriation of Fiscal Year 2015-2016 Budget**

**WHEREAS** the Colonial Beach Town Council properly advertised and conducted a public hearing on the FY 2015-16 budget on June 11, 2015.

**NOW THEREFORE BE IT RESOLVED** that the Town Council hereby adopts and approves the FY 2015–2016 budget as follows:

#### **Fiscal Year 2015-2016 Budget**

	<b>FY 2015</b>	<b>FY 2016</b>	<b>Change</b>
General Fund – Town Government	6,280,154*	4,938,863	-21%
School Operations – Local Funding	2,131,179	2,299,916	+7.9%
School Operations – Other Sources	7,368,586	4,552,888	-38%
	<b>*includes \$1,459,325 – School Insurance Proceeds</b>		
Total School Operations	9,499,765*	6,852,804	-27.86%
	<b>*includes \$1,459,325 – School Insurance Proceeds</b>		
Utilities Fund	3,731,565	2,676,565	-28%
Utilities Capital Projects	119,444	-0-	-100%
<b>Grand Total – All Funds</b>	<b>19,630,928</b>	<b>14,468,232</b>	<b>-26%</b>

**BE IT FURTHER RESOLVED**, that the Town Council hereby appropriates all funds in the FY 2015–2016 budget as follows:

**Fiscal Year 2015-2016 Budget**

	<b>FY 2015</b>	<b>FY 2016</b>	<b>Change</b>
General Fund – Town Government	6,280,154*	4,938,863	-21%
School Operations – Local Funding	2,131,179	2,299,916	+7.9%
School Operations – Other Sources	7,368,586	4,552,888	-38 %
	<i>*includes \$1,459,325 – School Insurance Proceeds</i>		
Total School Operations	9,499,765*	6,852,804	-27.86%
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Utilities Capital Projects	119,444	-0-	-100%
<b>Grand Total – All Funds</b>	<b>19,630,928</b>	<b>14,468,232</b>	<b>-26%</b>

Note: These budget amounts include a real estate tax increase of .06 to fund Town and School operations; .02 of the .06 is for the construction of a new school facility.

*General Fund dollars include a projected \$657,121 in reimbursement from the Virginia Department of Transportation (VDOT) for highway (secondary road) maintenance.*

*\*Capital projects funding expected from EPA through the Virginia Department of Health during FY 16. The funding is to support water system improvements, to include town-wide metering of all residences. Those dollars are not included above and are expected to be approximately \$4MM. At such time as the funds become available, the appropriate public hearing advertising will take place in order to amend the Utilities Capital Projects budget.*

***Funds appropriated in FY 2015 for Utility Capital Improvements will not lapse at the end of the year, but shall remain appropriated for the life of the project until completion, or until the Town Council eliminates the appropriation.***

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**New Business**

**Resolution #39-15, Amendment of Fiscal Year 2014-2015 Budget, School Fund**  
 Mayor Ham read Resolution #39-15.

**Motion to Adopt Resolution #39-15**

Mr. Edwards made a motion to adopt Resolution #39-15 as written. Mr. Lyburn seconded the motion.

Mayor Ham called for a roll call vote. Mr. Blunt voted “aye,” Ms. Goforth voted “aye,” Mr. Edwards voted “aye,” Mr. Lyburn voted “aye,” and Mayor Ham voted “aye.” The “ayes” were unanimous. **The motion to approve Resolution #39-15 passed unanimously by Council members present.**

**RESOLUTION # 39-15, AMENDMENT OF FISCAL YEAR 2014-2015 BUDGET – SCHOOL FUND**

**NOW THEREFORE BE IT RESOLVED**, that the Colonial Beach Town Council hereby adopts and appropriates an amendment to the Fiscal Year 2014-2015 budget as follows:

	FY 2014-15 Approved	FY 2014-15 Revised	Change
School Fund	\$9,499,765	\$9,543,950	+\$44,185*

\*\$44,185 represents a Safety Grant from the Department of Education for the installation of school security equipment.

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**Resolution #40-15, Provides for separate accounting for construction of a new school facility**

Mayor Ham read Resolution #40-15.

**Motion to Adopt Resolution #40-15**

Mr. Edwards made a motion to adopt Resolution #40-15 as written. Mr. Lyburn seconded the motion.

Mayor Ham called for a roll call vote. Mr. Blunt voted “aye,” Ms. Goforth voted “aye,” Mr. Edwards voted “aye,” Mr. Lyburn voted “aye,” and Mayor Ham voted “aye.” The “ayes” were unanimous. **The motion to approve Resolution #40-15 passed unanimously by Council members present.**

**RESOLUTION #40-15, Provides for separate accounting for construction of a new school facility**

**WHEREAS** the Colonial Beach Town Council is committed to supporting the Colonial Beach Public Schools; and

**WHEREAS** the Colonial Beach Public Schools needs to construct a new school facility; and

**WHEREAS** the Colonial Beach Town Council has approved Ordinance No. 663 which includes a two (\$.02) cent real estate tax increase to fund the construction of a new school facility.

**NOW THEREFORE BE IT RESOLVED** by the Colonial Beach Town Council at a Work Session on the 25th day of June 2015 that two (\$.02) cents of the six (\$.06) cent real estate increase shall be separately accounted for and utilized for the purpose of construction of a new school facility.

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**General Council Discussion**

Ms. Goforth asked Chief Plott about parking on the 4<sup>th</sup> of July weekend. Chief Plott went over the parking plan.

Ms. Goforth noted she was impressed with the farmer’s market, organized by Feed USA.

Mr. Lyburn thanked Chief Plott for his department’s work on Jackson Street.

Ms. Goforth added that the young officers are being seen talking to citizens all over town.

Mr. Lyburn thanked Dr. Newman for hosting a gospel program at the high school.

**Adjournment/Recess**

Mr. Edwards made a motion to adjourn. Mr. Lyburn seconded the motion.

Mayor Ham called for a voice vote on the motion to adjourn. Mr. Blunt, Mr. Edwards, Ms. Goforth, Mr. Lyburn, and Mayor Ham all voted “aye.”

*At 5:43 p.m. the meeting was adjourned.*

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Kathleen Flanagan, Town Clerk

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Mike Ham, Mayor