



**Minutes of the
Colonial Beach Town Council
Regular Meeting held on
Thursday, July 9, 2015 at 7:00 p.m.**

Colonial Beach Town Center
22 Washington Avenue
Colonial Beach, VA 22443

Present

Mayor, Mike Ham
Vice Mayor, Eddie Blunt
Member, Wayne DiRosario
Member, Tommy Edwards
Member, Burkett Lyburn
Member, Mike Looney

Absent

Member, Wanda Goforth

Also Present

Town Manager, Val Foulds
Town Attorney, Andrea Erard
Town Clerk, Kathleen Flanagan

Call to Order

Mayor Ham called the meeting to order at 7:01 p.m.

Roll Call of Members

Mayor Ham requested a roll call of members. Mr. Lyburn responded "here," Mr. Blunt responded "here," Mr. Edwards responded "here," Mr. DiRosario responded "here," Mr. Looney responded "here," and Mayor Ham responded "here." **All Council Members were present with the exception of Ms. Goforth.**

Additions to the Agenda

There were no additions to the agenda.

Approval of the Agenda

A motion was made by Mr. Edwards to approve the agenda. Mr. Lyburn seconded the motion.

Mayor Ham called for a voice vote. All in favor, signify by saying “aye.” Mr. Blunt, Mr. Edwards, Mr. DiRosario, Mr. Lyburn, and Mayor Ham all said “aye.” The “ayes” were unanimous. **The motion to approve the agenda passed.**

Approval of the Minutes by full Council

Mr. Lyburn made a motion to approve minutes presented for the May 21, 2015 Special Meeting; May 28, 2015 Work Session; June 6, 2015 Regular Meeting; and June 11 Special Meeting. Mr. Looney seconded the motion.

Mayor Ham called for a voice vote. All in favor, signify by saying “aye.” Mr. Blunt, Mr. DiRosario, Mr. Lyburn, Mr. Edwards, Mr. Looney and Mayor Ham all said “aye.” The “ayes” were unanimous. **The motion to approve the minutes as presented passed unanimously.**

Council Announcements

Mr. Edwards thanked the Police Department and Public Works for a great job on the 4th of July holiday weekend.

Mr. Lyburn also thanked the Police Department, the Chief of Police, and the Town Manager for a great job on the 4th of July holiday weekend.

Mr. Blunt reported that he had been approached by a business who expressed concern about a marketing/trademark issue in regard to the upcoming 2nd Annual Bike Fest. Mr. Geddes, President of the Chamber of Commerce, informed Mr. Blunt that the artist had trademarked their artwork. Mr. Blunt further reported that any business entity using the trademarked logo would be charged \$1,000 for its use. There is no charge to use the current pre-printed, distributed poster.

Mr. Blunt further reported that he learned that the six organizers of the bike fest event have formed a corporation and hold the trademark.

Mr. Blunt then read a letter he received from Mr. Carey Geddes that stated “I, Cary Geddes, being one-sixth owner in On The Beach Productions that owns the trademark for Colonial Beach Bike Fest rocker design hereby state my intentions to donate any monies I receive from this venture each year to a worthy organization or charity. This year, 2015, the organization I designate to receive this donation is the Colonial Beach Chamber of Commerce.”

Mr. Blunt then noted he thinks the bike fest is good for the town, but felt he had to share this information with Town Council.

Mr. DiRosario agreed with Mr. Edwards and thanked the Police Department, Public Works and the Town Manager.

Mr. Looney thanked the Mayor for his handling of the budget process and the tax increase process. Mr. Looney thanked the Town Manager for her assistance working on an issue with email. Mr. Looney thanked Public Works for the many re-surfaced roads in town and the rapid beach clean-up performed after the holiday weekend.

Mr. Looney then reported on the school systems progress in Standards of Learning tests. In the high school, Science scores were up by 5%; Social Studies scores were up by 15%; English scores were up by 15% and Math scores were up by 21%. In the elementary school, Math scores are up by 14%, English scores are up 9%; and Science scores are up 15%.

Mayor Ham noted all departments in town did a great job over the 4th of July holiday weekend.

Presentations

Ms. Foulds, Town Manager

Ms. Foulds had no report at this time.

Larry Roberson, Superintendent, Westmoreland County Board of Supervisors

Mr. Roberson reported on two issues before the Board of Supervisors; (1) initiating the use of county business licenses; and (2) using inmates from Warsaw to assist in beach maintenance, especially near the jetties.

Mr. Blunt and Mr. Lyburn asked several questions regarding the county issuing business licenses. Mr. Roberson answered the county was not looking to initiate a Business, Professional and Occupational License (BPOL) tax.

Glenda Chiarello, representing Downtown Colonial Beach and Tourism

Ms. Chiarello noted her organization follows a Main Street model and looks to promotion of and economic restructuring of the town.

Ms. Chiarello noted she will include in her monthly report any information provided by the hospitality volunteers at the Welcome Center.

Ms. Chiarello reported there will be two all-day visioning sessions held on August 20 and August 26 at Town Center facilitated by Virginia Tourism Corporation and invited all council members to attend. A tourism plan will be developed and presented to Town Council to be adopted as a resolution.

Maureen McCabe, representing the Colonial Beach Planning Commission

Ms. McCabe reported that the Planning Commission has been working on updating the Comprehensive Plan. The Commission has completed the process for updating the Capital Improvement Plan and for a monthly update each month. In August, work will begin on the 2016 Capital Improvement Plan, using the Comprehensive Plan.

The Planning Commission has voted to recommend to Council updates to Article 18 and Article 9 of the Zoning Ordinance.

Unfinished Business

There was no unfinished business.

New Business

Resolution #41-15, Establishes the dates and times of regular Town Council meetings

Mayor Ham noted that the resolution establishes dates for regular meetings from February 2016 through June 2016.

Motion to Adopt Resolution #41-15

Mr. Edwards made a motion to adopt Resolution 41-15 as written. Mr. Lyburn seconded the motion.

Mr. Looney asked if Saturday meetings will be included. Mayor Ham suggested deferring any changes to Saturday dates.

Mayor Ham called for a voice vote. All in favor, signify by saying “aye.” Mr. Blunt, Mr. DiRosario, Mr. Lyburn, Mr. Edwards, Mr. Looney and Mayor Ham all said “aye.” The “ayes” were unanimous. **The motion to approve Resolution #41-15 passed unanimously by Council members present.**

RESOLUTION # 41-15, Establishment of dates and times of regular Town Council meetings

WHEREAS, Section 15.2-1416 of the Code of Virginia requires that the Town Council establish its regular meeting schedule by resolution at the July regular meeting.

NOW THEREFORE BE IT RESOLVED, that the following dates have been established for the Town Council Meetings:

Thursday	February 11, 2016	7:00 p.m.
Thursday	March 10, 2016	7:00 p.m.
Thursday	April 14, 2016	7:00 p.m.
Thursday	May 12, 2016	7:00 p.m.
Thursday	June 9, 2016	7:00 p.m.

BE IT FURTHER RESOLVED, that all meetings shall be held in the Colonial Beach Town Center, 22 Washington Avenue, Colonial Beach, Virginia.

Resolution #42-15, Establishing the dates and times of Town Council Work Sessions

Mayor Ham noted that the resolution establishes dates for work sessions from January 2016 through June 2016.

Motion to Adopt Resolution #42-15

Mr. Edwards made a motion to adopt Resolution 41-15 as written. Mr. Blunt seconded the motion.

Mayor Ham called for a voice vote. All in favor, signify by saying “aye.” Mr. Blunt, Mr. DiRosario, Mr. Lyburn, Mr. Edwards, Mr. Looney and Mayor Ham all said “aye.” The “ayes” were unanimous. **The motion to approve Resolution #42-15 passed unanimously by Council members present.**

Resolution #42-15, Establishment of dates and times of Town Council Work Sessions

BE IT RESOLVED that dates and times for Town Council work sessions are as follows:

:	Thursday	January 28, 2016	4:30 p.m.
	Thursday	February 25, 2016	4:30 p.m.
	Thursday	March 24, 2016	4:30 p.m.
	Thursday	April 28, 2016	4:30 p.m.
	Thursday	May 26, 2016	4:30 p.m.
	Thursday	June 23, 2016	4:30 p.m.

BE IT FURTHER RESOLVED, that all meetings shall be held in the Colonial Beach Town Center, 22 Washington Avenue, Colonial Beach, Virginia.

Citizen Input

Henry West, passed.

Jay Jarvis, 225 Boundary Street, thanked Mr. Blunt for his report on the trademark issues for the upcoming bike fest.

Mr. Cotton, Franklin Street spoke to three issues: (1) he was promised a net to stop balls from the school from entering his property; (2) needed street repairs on Franklin Street; and (3) notice to out of town resident about Saturday meetings.

Henry West, 126 Cedar Avenue, asked to speak regarding a letter he sent to the Director of Public Works in May of 2014 asking for an additional culvert to handle storm water runoff next to his property. Mr. West noted he is now waiting for a timeline from the Town Manager.

Closed Meeting

There was no closed meeting.

Adjournment/Recess

Mr. Edwards made a motion to adjourn. Mr. Lyburn seconded the motion.

Mayor Ham called for a voice vote on the motion to adjourn. All in favor, signify by saying “aye.” Mr. Blunt, Mr. DiRosario, Mr. Lyburn, Mr. Looney, Mr. Edwards and Mayor Ham voted “aye.” The motion to adjourn passed unanimously by Council members present.

At 7:41 p.m. the meeting was adjourned.

Kathleen Flanagan, Town Clerk

Mike Ham, Mayor