



**Minutes of the
Colonial Beach Town Council
Special Meeting held on
Friday, January 2, 2015 at 10:00 a.m.**

Colonial Beach Town Center
22 Washington Avenue
Colonial Beach, VA 22443

Present

Mayor, Mike Ham
Vice Mayor, Tommy Edwards
Member, Eddie Blunt
Member, Wayne DiRosario
Member, Wanda Goforth
Member, Burkett Lyburn
Member, Mike Looney

Also Present

Town Manager, Val Foulds
Town Attorney, Andrea Erard
Town Clerk, Kathleen Flanagan
Police Chief, Libby Legg

Call to Order

Mayor Ham called the meeting to order at 10:02 a.m.

Roll Call of Members

Mayor Ham announced that all members were present.

Closed Session

Mayor Ham asked if there was a motion pursuant to VA Code Section 2.2-3711(A)(7) for consultation with legal counsel regarding a specific legal matter requiring the advice of counsel –

Employment Agreement between the Town of Colonial Beach and the Chief of Police, and pursuant to VA Code Section 2.2-3711 (A)(1) for the discussion or consideration of the appointment of an Acting Chief of Police and for the hiring of a new Chief of Police.

Mr. Edwards made the motion. Mr. DiRosario seconded the motion.

At 10:03 a.m. Council moved into Closed Session

Reconvene

At 1:49 p.m., upon a motion made by Mr. Edwards and seconded by Mr. Lyburn, Council reconvened into Open Session.

Ms. Goforth made a motion to certify that only public business matters lawfully exempted from open meeting requirements under the Virginia Freedom of Information Act and only such public business matters as were identified in the motion by which the closed meeting was convened were heard, discussed or considered in the meeting by the Council. Mr. Edwards seconded the motion.

Mayor Ham called for certification by individual members. Mr. Blunt “certified,” Mr. DiRosario “certified,” Mr. Edwards “certified,” Ms. Goforth “certified,” Mr. Lyburn “certified,” Mr. Looney “certified,” and Mayor Ham “certified.”

Resolution #01-15, Resignation of Elizabeth “Libby” Legg as the Chief of Police

Mr. Edwards made a motion to approve Resolution #01-15, the resignation of Chief Libby Legg, with regrets. Mr. Lyburn seconded the motion.

Mayor Ham called for a voice vote on the motion. All in favor, signify by saying “aye.” Mayor Ham, Mr. Blunt, Mr. DiRosario, Mr. Edwards, Ms. Goforth, Mr. Lyburn and Mr. Looney all said “aye.” **The motion to approve Resolution #01-15 passed unanimously.**

RESOLUTION #01-15, Accepts the Resignation Elizabeth “Libby” Legg as the Chief of Police

WHEREAS, Elizabeth “Libby” Legg has served as the Chief of Police for the Town of Colonial Beach; and

WHEREAS, the Colonial Beach Town Council is grateful to Elizabeth “Libby” Legg for her dedicated service to the Town of Colonial Beach; and

WHEREAS, Elizabeth “Libby” Legg has submitted her resignation effective January 2, 2015.

NOW THEREFORE BE IT RESOLVED, by the Colonial Beach Town Council that the resignation of Elizabeth “Libby” Legg as the Chief of Police is hereby accepted effective immediately;

BE IT FURTHER RESOLVED, that the Separation Agreement, as revised by Town Council, between the Town of Colonial Beach and Elizabeth “Libby” Legg is hereby approved, and the Mayor is authorized to sign the Agreement on behalf of the Town.

Resolution #02-15, Appointment of Acting Chief of Police

Mr. Edwards made a motion to approve Resolution #02-15, appointing Captain Bruce Hough as Acting Chief of Police. Mr. DiRosario seconded the motion.

Mayor Ham called for a voice vote on the motion. All in favor, signify by saying “aye.” Mayor Ham, Mr. Blunt, Mr. DiRosario, Mr. Edwards, Ms. Goforth, Mr. Lyburn and Mr. Looney all said “aye.” **The motion to approve Resolution #02-15 passed unanimously.**

RESOLUTION #02-15, APPOINTMENT OF ACTING CHIEF OF POLICE

WHEREAS, the Colonial Beach Police Chief, Elizabeth “Libby” Legg,” has tendered her resignation effective January 2, 2015; and

WHEREAS, the Colonial Beach Town Council wishes to make immediate arrangements for an Acting Police Chief for a maximum of ninety (90) days.

NOW, THEREFORE BE IT RESOLVED, that the Colonial Beach Town Council hereby appoints Captain Bruce Hough as the Acting Chief of Police for the Town of Colonial Beach, effective immediately for a maximum of ninety (90) days and authorizes the Mayor to sign the attached Employment Agreement, as revised by Council, on behalf of the Town, prepared by the Town Attorney, setting forth the salary and other requirements and benefits.

Resolution #03-15, Advertising for New Chief of Police

Mr. Blunt made a motion to approve Resolution #03-15, advertising for a new Chief of Police. Mr. Edwards seconded the motion.

Mayor Ham called for a voice vote on the motion. All in favor, signify by saying “aye.” Mayor Ham, Mr. Blunt, Mr. DiRosario, Mr. Edwards, Ms. Goforth, Mr. Lyburn and Mr. Looney all said “aye.” **The motion to approve Resolution #03-15 passed unanimously.**

RESOLUTION #03-15, ADVERTISING FOR NEW CHIEF OF POLICE

WHEREAS, the Colonial Beach Police Chief, Elizabeth “Libby” Legg,” resigned her position effective January 2, 2015; and

WHEREAS, the Colonial Beach Town Council seeks to solicit applications for a Police Chief.

NOW, THEREFORE BE IT RESOLVED, that the Colonial Beach Town Council hereby authorizes the Town Manager to advertise for a Chief of Police for the Town of Colonial Beach, effective immediately.

Adjournment/Recess

Mr. Edwards made a motion to adjourn. Mr. Lyburn seconded the motion.

At 1:58 p.m. the meeting was adjourned.

Kathleen Flanagan, Town Clerk

Mike Ham, Mayor