



TOWN OF COLONIAL BEACH
Department of Planning & Community Development
315 Douglas Avenue
Colonial Beach, VA 22443
(804) 224-7506
(804) 224-1318 Fax
www.colonialbeachva.net

WATER/SEWER AVAILABILITY & CONNECTION REQUEST

I, _____, hereby submit this request for connection to the Town of Colonial Beach's water/sewer systems.

The location of the property is:

Street(s): _____

Tax Map Number: _____

Subdivision: _____

Property Owner's Name: _____

E-mail: _____ Telephone Number: _____

➤ **Availability - To be completed by Director of Public Works:**

- Yes, water and sewer are available for connection at this location
 No, water and sewer are NOT currently available for connection at this location. Connections cannot be completed until an engineered plan is submitted, approved, bonded, and installed.

Signature of Public Works Director _____ Date _____

Upon Completion Forward to: **Planning Department**

➤ **To be completed by Director of Planning:**

- Yes, a complete zoning/building permit has been reviewed and approved (fees may be accepted).
Permit Number: _____
 No, a complete zoning/building permit has not been submitted (fees cannot be accepted).
 Access meets minimum Town requirements; VDOT/Town Permit required; access shall be installed before CO is issued.

Signature of Planning Director _____ Date _____

Upon Completion Forward to: **Finance Department**

➤ **To be completed by Director of Finance:**

- Payment received on _____ in the amount of \$ _____
mm/dd/yy

Signature of Finance Director _____ Date _____

Upon Completion Forward to: **Town Manager**

Signature of Town Manager _____ Date _____

Upon Completion Forward to: **Public Works**

➤ **To be completed by Director of Public Works:**

- Connection completed on _____
mm/dd/yy

Signature of Public Works Director _____ Date _____

Upon Completion Forward to: **Finance Department**